

R.H. Conwell Elementary School After-School Program

NATURE EXPLORATION

SUMMER CAMP



July 27th to August 14th
Mondays to Fridays~ 8:00 to 12:00
(Drop off from 8:00 to 8:30)

REGISTRATION FORM

Student Name: _____

Student's Date of Birth: _____ Grade 2019/2020: _____

Parent/Guardian's Names :
. _____

Parent/Guardian's phone: Please include the number we can reach
you **during camp hours, 8 to 12:00:**

Student's Mailing Address: _____

Parent/Guardian's e-mail address (including the e-mail you will be
checking **during camp hours** (Please write clearly.)

Are there any days your child will not be attending camp?

BEHAVIOR POLICY

- ❖ Safety is the most important concern of the program. Behavior expected of students is age appropriate and according to development level.
- ❖ Student behavior that does not follow the rules and expectations of the program or is repeatedly disruptive will be discussed with the child's parent/guardian and may result in loss of privileges or activities, suspension or dismissal from the program.
- ❖ Students exhibiting behavior that threatens their wellbeing, or the wellbeing of others, is subject to suspension or dismissal from the program.
- ❖ Parents are expected to behave and treat all staff members and students with respect. If there is a concern you would like to raise with an after-school staff member, please schedule an appointment to discuss your concern.

MEDICAL INFORMATION

Parents/guardians are encouraged to discuss with their healthcare provider whether the program is a safe option for the child, if additional protections are necessary, and what supports can be offered to best help their child understand and adhere to the COVID-19 health and safety requirements.

If your child has any health conditions please list them below.

There is no nurse on site or on-call during camp activities. If your child has health care concerns we will coordinate a plan with the school nurse.

Health Insurance & Provider # _____

Student's Physician: _____

Address: _____ **Phone:** _____

List medications that your child takes, including inhaler or epi-pen.
(Only life-saving medications are able to be given during camp.)

***If your child needs to take medication during the program the correct forms must be on file with the school nurse.**

School staff cannot apply sunscreen or bug spray to your child, (we suggest you apply sun screen prior to program) send long sleeve shirts, long pants, and a wide brimmed hat for sun protection.

PICK UP INFORMATION

Please list adult(s) picking your child up each day and type/color of car:

In the event that a parent/guardian cannot be reached, the emergency contacts listed below will be authorized to receive your child from the program in case of an incident, injury, late pickup, early closing, or other emergency.

Other adults picking up your child from the program will **only** be permitted through written or verbal notification by you, the parent/guardian, to the program coordinator.

EMERGENCY CONTACTS (If parent/guardian cannot be reached)

Name/Relationship: _____

Phone during program hours: _____

Name/ Relationship: _____

Phone during program hours: _____

I have reviewed, understand and agree to the R.H. Conwell's summer camp's policies and procedures.

Parent/Guardian Signature

Date



Dear Camp families,

As I have been planning our summer program I have been reminded of our KORR values ~ Kindness, Optimism, Respect and Responsibility. These four words have become even more relevant and important for our staff as we developed our COVID-19 safety protocols for our program. I encourage all parents/guardians to read DESE's guidelines for opening summer programs to better understand the protocols we need to put in place. [Comprehensive Summer School Guidance](#)

The well-being of our students and staff is our top priority. We will be implementing the following best practices to help limit the potential spread of the COVID-19 virus. Updates will be made to this plan based on information provided by DESE, the CDC and applicable federal, state and local agencies. Below is a brief outline of our plan.

Health Screening

Parents/guardians will be required to monitor their child's health prior to coming to camp each morning. If your child has symptoms but otherwise has not been exposed to an individual who is COVID-19 positive/presumed positive they may not attend camp until symptoms abate. [Daily Screening Protocol](#)

If your child has been exposed to an individual who is COVID-19 positive or presumed positive, your child will not be allowed to attend camp for 14 days from the exposure.

If your child becomes ill during the program your child will be required to be picked up **ASAP**.

Staff will follow the same health screening guidelines and protocols for themselves.

Physical Distancing

Students and staff will maintain a 6 feet of physical distance, when feasible.

Masks/Face Coverings

All staff and students will wear a protective face mask. (Exceptions: Children younger than 2 years or if a mask is not possible due to medical conditions, disability impact or other health factors).

Hand Washing and Sanitizing

Students and staff will wash/sanitize their hands through-out the day including upon arrival to the program, before and after eating, before putting on and taking off of masks, and after using the bathroom.

Program Design

Students will be placed in small groups and staff will work to limit close contact between the different groups.

Camp will be held outdoors except in inclement weather where each group will go to a designated indoor area. Students will use the school's bathrooms.

When possible students will have their own supplies for the duration of camp and they will have their own bin to store their belongings.

Cleaning

Staff will sanitize camp areas, bathrooms, furniture, equipment and supplies as needed during the day and after camp each day.

Drop-off and Pick-up Procedures

Parents/visitors are not allowed in the program area.

Parents/guardians will follow similar procedures as used during the school year (See attached drop off/pick-up procedures.)

Communication with Program Staff

We ask that parents/guardians contact staff via e-mail or phone before or after camp and **NOT** at drop off or pick up. Shannon Madden, Enrichment Coordinator, can be reached at smadden@hr-k12.org or text/phone at 413-212-9265 (Mon-Fri, 7 to 4).